

## PRIVACY NOTICE

### Copenhagen Infrastructure Service Company

#### 1. Background and purpose

At Copenhagen Infrastructure Partners (“**CISC**” or “**we**”) data protection and confidentiality are priorities. This Privacy Notice sets out guidelines for how we collect, use, and manage personal data.

For the purposes of this Privacy Notice:

“**Personal data**” has the meaning set out in Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (“**GDPR**”);

References to “**CISC**” in this Privacy Notice mean Copenhagen Infrastructure Service Company ApS of Dampfærgevej 30, 2., 2100 Copenhagen, Denmark; and

CISC is considered the “**data controller**” in respect of the personal data it collects, uses and, processes in connection with this Privacy Notice.

#### 2. Individuals about whom personal data is collected

CISC collects personal data relating to a variety of individuals, including representatives of suppliers, investors, business partners, counterparties, advisors, service providers, contractors, and board members of CISC affiliated entities.

#### 3. Types of personal data collected

We may collect and use various types of personal data where it is relevant for our overall business activities, including your name, legal gender, photo, job title, email address, home address and other contact details, details of your business and other interests, academic and professional qualifications and experience, third party references, communications with you, feedback that you provide, and financial and payment information.

#### 4. How personal data is collected

Your personal data is primarily collected directly from you when you contact CISC, sign up for press releases on CISC’s website, or otherwise during CISC’s business relationship with you. We may also collect personal data from third parties we have a business relationship with, including suppliers, current and potential investors, business partners, advisors, service providers and contractors.

## 5. Use of personal data

The personal data we collect will be used to:

- Administer sign-ups for press releases
- Process and analyze statistics relating to our business
- Administer, operate, maintain, and improve our services and business relationships
- Administer our relationship with you, including to respond to your inquiries
- Provide any services or information you have requested and information about our services
- Comply with applicable laws and regulations

We will only use your personal data to send marketing material if you have given your explicit consent unless legislation allows us to contact you without your prior consent.

## 6. Legal basis of processing

We may process your personal data on the following bases:

- When it is necessary for the drawing up or performance of a contract with you (GDPR, Article 6 (1)(b))
- If we have your consent (GDPR Article 6 (1)(a))
- If it is necessary for the legitimate interests of CISC or a third party (and if your interests, fundamental rights, or freedoms do not prevail over those interests) (GDPR Article 6 (1)(f))
- To comply with a legal obligation (i.e. rules laid down by courts, statute or regulation (GDPR Article 6 (1)(c))

## 7. Transfer to other data controllers

Under specific circumstances it might be necessary to transfer personal data to accountants and legal advisors, who will be considered “data controllers” in respect of this data. Furthermore, with reference to legislation, it might be necessary to transfer personal data to public authorities or the police, who will be considered “data controllers” in respect of this data.

In the case of a re-organization, full or partial sale of CISC, any disclosure of personal data will be carried out in accordance with current legislation for the processing of personal data.

Personal data contained in CISC’s CRM-system can be accessed by all relevant CISC affiliated entities with just business reasons. The individual entities are acting as independent data controllers for the processing of the personal data in question.

## **8. Disclosure to data processors**

Your personal data may be disclosed or shared in the following circumstances:

- To third party service providers, who have been engaged to provide services to us, including IT service providers, providers of online communication, consultants, legal advisors, other professional services providers, and providers of file storage platforms
- To CISC affiliated entities who need the personal data for business or legal reasons

These abovementioned parties only process the personal data on behalf of CISC and in accordance with the instructions of CISC.

## **9. Transfer to countries outside the EU**

We may transfer personal data to recipients located in countries outside the EU where the European Commission has decided that the country offers an adequate level of data protection, pursuant to article 45 of the GDPR (“Adequacy Decision”)

If transferring your personal data to insecure third countries outside the EU/EEA without an adequacy decision is necessary, the legal basis for transferring is the European Commission’s Standard Contractual Clauses in order to ensure an adequate level of protection for the personal data equivalent to the level ensured in the EU.

## **10. Deletion of personal data**

We will delete your personal data when we no longer need it for one or more of the purposes set out above in section 5 or for regulatory reasons, e.g. bookkeeping regulations. However, the data may be processed and stored for a longer period in anonymized form.

## **11. Security**

We have implemented security measures to ensure that our internal procedures meet our security standards. Accordingly, we strive to protect the quality and integrity of your personal data.

## **12. Your rights**

Subject to the conditions set out in the applicable data protection legislation, you are entitled to request access to the personal data about you that we hold.. You also have the right to object, on grounds relating to your particular situation, at any time to our processing of personal data which uses ‘legitimate interests’ as a legal basis for the processing (as set out in article 6(1)(f) of the GDPR). Furthermore, you have the right to have your personal data rectified, erased, or restricted. Moreover, you have the right to have this personal data provided to you in a portable format (data portability).

### **13. Withdrawal of consent**

You may, at any time, withdraw any consent you have given, and we will delete your personal data, unless we can continue the processing based on another legal basis. If you wish to withdraw your consent, please contact us at [cisc@cisc.dk](mailto:cisc@cisc.dk) or +45 70 70 50 10.

### **14. Amendment of data etc.**

If you want us to update, amend or delete the personal data that we have recorded about you, wish to get access to the data being processed about you, or if you have any questions concerning the above guidelines, you may contact us at [cisc@cisc.dk](mailto:cisc@cisc.dk) or +45 70 70 50 10. You may also write to us at the following address:

Copenhagen Infrastructure Service Co.  
Dampfærgevej 30, 2.  
2100 Copenhagen  
Denmark

### **15. Complaints**

If you wish to appeal against the processing of your personal data, please contact us by email, telephone or letter as indicated in section 13 above. You may also contact the Danish Data Protection Agency (Datatilsynet), Carl Jacobsens Vej 25, 2500 Valby, Denmark.